

From: [Patrick, Dwayne](#)
To: [Quinones, Edwin](#); [Martin, Sharon](#)
Cc: [Malooly, Tom](#); [Kirst, Tina](#); [Stanley, Deborah-j](#); [Albright, Glodine](#); [Whitener, Susan](#); [O'Connor, Misti](#); [Ortiz, Diana](#)
Subject: RE: SHARON PLEASE ASSIST: FW: FYI: FW: Resending to add RC : FOIA Assignment for EPA-R6-2014-010057 \ Eleven Texas and Louisiana Facilities - SSID # NOID
Date: Thursday, October 23, 2014 10:42:50 AM

Ed,

You don't need to log off. They will meet you at 3:00 . Thanks.

Dwayne

Dwayne Patrick
Management Analyst
Information Management Team
U.S. EPA, Region 6, Superfund Division
214-665-6582

From: Quinones, Edwin
Sent: Thursday, October 23, 2014 10:41 AM
To: Martin, Sharon
Cc: Malooly, Tom; Kirst, Tina; Stanley, Deborah-j; Albright, Glodine; Whitener, Susan; O'Connor, Misti; Patrick, Dwayne; Ortiz, Diana
Subject: RE: SHARON PLEASE ASSIST: FW: FYI: FW: Resending to add RC : FOIA Assignment for EPA-R6-2014-010057 \ Eleven Texas and Louisiana Facilities - SSID # NOID

Sounds good, Sharon. I don't expect to bring my laptop down, so do I need to log off first in order to access Outlook and Lotus Notes?

Ed Q.

From: Martin, Sharon
Sent: Thursday, October 23, 2014 10:39 AM
To: Quinones, Edwin
Cc: Malooly, Tom; Kirst, Tina; Stanley, Deborah-j; Albright, Glodine; Whitener, Susan; O'Connor, Misti; Patrick, Dwayne; Ortiz, Diana
Subject: RE: SHARON PLEASE ASSIST: FW: FYI: FW: Resending to add RC : FOIA Assignment for EPA-R6-2014-010057 \ Eleven Texas and Louisiana Facilities - SSID # NOID

Good Mr. Quinones,

That would be fine with us. We have a computer set up in one of the offices here on the 8th floor, across from the Einstein conference room. We will meet you in the lobby at 3:00 pm. Please let us know if you need to reschedule.



9548842

Thanks,
Sharon Martin
Deputy Project Manager | Toeroek Associates, Inc.
phone: 214.665.2126 | mobile: 214.882.0017
email: martin.sharon@epa.gov

From: Quinones, Edwin
Sent: Thursday, October 23, 2014 10:36 AM
To: Martin, Sharon
Cc: Malooly, Tom; Kirst, Tina; Stanley, Deborah-j; Albright, Glodine; Whitener, Susan; O'Connor, Misti; Patrick, Dwayne; Ortiz, Diana
Subject: RE: SHARON PLEASE ASSIST: FW: FYI: FW: Resending to add RC : FOIA Assignment for EPA-R6-2014-010057 \ Eleven Texas and Louisiana Facilities - SSID # NOID

Hi Sharon,

Can I come down today at around 3 pm? Also, where exactly is the Day Forward Room?

Ed Q.
X8035

From: Martin, Sharon
Sent: Thursday, October 23, 2014 8:57 AM
To: Quinones, Edwin
Cc: Malooly, Tom; Kirst, Tina; Stanley, Deborah-j; Albright, Glodine; Whitener, Susan; O'Connor, Misti; Patrick, Dwayne; Ortiz, Diana
Subject: RE: SHARON PLEASE ASSIST: FW: FYI: FW: Resending to add RC : FOIA Assignment for EPA-R6-2014-010057 \ Eleven Texas and Louisiana Facilities - SSID # NOID

Dear Mr. Quinones,

We understand that you may have documents/emails responsive to FOIA Assignment for EPA-R6-2014-010057- Eleven Texas and Louisiana Facilities - SSID # NOID. We have been tasked to retrieve your documents. Please let us know when it would be convenient for you to allow us to retrieve your documents/emails.

****Please note that due to recent IT upgrades from Microsoft Office 2007 to Microsoft Office 2013 our normal operating procedures for email retrieval will change if you have been upgraded to Microsoft Office 2013.

Due to the incompatibility of Adobe X and Microsoft Outlook 2013, we are currently unable to produce PDF portfolios at your work station as we have in the past. We currently have a temporary alternative method to retrieve your documents from Microsoft Outlook 2013:

1. We will need to schedule a time with you to come to the 8th floor (Day forward record room) and log in to your email at a designated work station that has Microsoft Office 2007. We will be able to follow our current operating procedures at this work station and will be able to save your responsive emails in a group.
2. If you would like to bring your laptop down to the day forward record room and continue to work, we have a LAN drop set up for an added convenience as we capture your records.

Thanks,

Sharon Martin

Deputy Project Manager | Toeroek Associates, Inc.

phone: 214.665.2126 | mobile: 214.882.0017

email: martin.sharon@epa.gov

From: O'Connor, Misti

Sent: Wednesday, October 22, 2014 2:01 PM

To: Martin, Sharon

Cc: Malooly, Tom; Kirst, Tina; Stanley, Deborah-j; Albright, Glodine; Whitener, Susan

Subject: SHARON PLEASE ASSIST: FW: FYI: FW: Resending to add RC : FOIA Assignment for EPA-R6-2014-010057 \ Eleven Texas and Louisiana Facilities - SSID # NOID

Sharon,

Could someone from day forward retrieve Ed Quinones' documents for FOIA # EPA-R6-2014-010057? Per his email below, he has sorted the responsive documents in Lotus and Outlook on his computer. He is currently reviewing the archived sent emails in Lotus and may have additional documents to retrieve at a later date.

Please let me know if you have any questions.

Thank you,

Misti O'Connor

Toeroek Associates, Inc

Contractor - U.S. EPA Region 6 Superfund Division

Office: (214)665-7360

O'Connor.Misti@epa.gov

From: Quinones, Edwin

Sent: Wednesday, October 22, 2014 1:07 PM

To: O'Connor, Misti

Cc: Patrick, Dwayne; Ortiz, Diana; Malooly, Tom; Kirst, Tina; Martin, Sharon; Stanley, Deborah-j; Albright, Glodine; Whitener, Susan; Peycke, Mark; Ford, Mark

Subject: RE: FYI: FW: Resending to add RC : FOIA Assignment for EPA-R6-2014-010057 \ Eleven Texas and Louisiana Facilities - SSID # NOID

Hi Misti,

I've finished reviewing and sorting my e-mails in the Outlook database. However, I noticed that I can only access e-mails from 10 or 11 months ago, and cannot access any older e-mails in Outlook. I also finished reviewing and sorting the non-archived incoming and sent e-mails in Lotus Notes, as well as the archived Lotus Notes inbox e-mails. I'm currently searching for and sorting the archived Lotus Notes responsive sent e-mails. If you would like to collect those I've already sorted in both Outlook and Lotus Notes, please feel free to do so while I continue with the archived sent e-mails in Lotus Notes.

Ed Q.

From: O'Connor, Misti
Sent: Wednesday, October 22, 2014 1:03 PM
To: Quinones, Edwin
Cc: Patrick, Dwayne; Ortiz, Diana; Malooly, Tom; Kirst, Tina; Martin, Sharon; Stanley, Deborah-j; Albright, Glodine; Whitener, Susan; Peycke, Mark; Ford, Mark
Subject: RE: FYI: FW: Resending to add RC : FOIA Assignment for EPA-R6-2014-010057 \ Eleven Texas and Louisiana Facilities - SSID # NOID

Ed,

We just wanted to follow up with you regarding the responsive documents you have for FOIA # EPA-R6-2014-010057, Eleven Texas and Louisiana Facilities. If you could please give us an update, it would be greatly appreciated. If there is anything we can do to assist you, please let us know.

Thank you,

Misti O'Connor
Toeroek Associates, Inc
Contractor - U.S. EPA Region 6 Superfund Division
Office: (214)665-7360
O'Connor.Misti@epa.gov

From: Quinones, Edwin
Sent: Tuesday, October 07, 2014 1:12 PM
To: O'Connor, Misti
Cc: Patrick, Dwayne; Ortiz, Diana; Malooly, Tom; Kirst, Tina; Martin, Sharon; Stanley, Deborah-j; Albright, Glodine; Whitener, Susan; Peycke, Mark; Ford, Mark
Subject: RE: FYI: FW: Resending to add RC : FOIA Assignment for EPA-R6-2014-010057 \ Eleven Texas and Louisiana Facilities - SSID # NOID

Hi Misti,

Yes, I have responsive documents to this request. I'm in the process of sorting out the non-exempt e-mails in my Outlook database from the exempt ones. I noticed, however, that my Outlook database archive only goes as far back as December, 2013. So I'm unable to capture for review any e-mails in Outlook prior to then. I plan to review my Lotus Notes database when I finish with my Outlook review.

Ed Q.
X8035

From: O'Connor, Misti
Sent: Monday, October 06, 2014 2:42 PM
To: Quinones, Edwin

Cc: Patrick, Dwayne; Ortiz, Diana; Malooly, Tom; Kirst, Tina; Martin, Sharon; Stanley, Deborah-j; Albright, Glodine; Whitener, Susan

Subject: FW: FYI: FW: Resending to add RC : FOIA Assignment for EPA-R6-2014-010057 \ Eleven Texas and Louisiana Facilities - SSID # NOID

Hi Ed,

We just wanted to follow up with you for FOIA # EPA-R6-2014-010057, Eleven Texas and Louisiana Facilities - SSID # NOID. Per your email below, you stated you may have potentially responsive documents for the CITGO Refinery in Lake Charles. The requester is seeking information for the past 5 years. If you could please confirm whether you have potentially responsive documents that we need to retrieve from you for processing into SEMS, it would be greatly appreciated. Also, I have attached the incoming FOIA request for your reference along with clarification received from the requester where she confirms she is seeking public information only.

Please let me know if you have any questions.

Thank you,

Misti O'Connor
Toeroek Associates, Inc
Contractor - U.S. EPA Region 6 Superfund Division
Office: (214)665-7360
O'Connor.Misti@epa.gov

From: Quinones, Edwin
Sent: Monday, September 15, 2014 4:52 PM
To: Vaughn, Lorena
Cc: Ortiz, Diana; Patrick, Dwayne
Subject: RE: Resending to add RC : FOIA Assignment for EPA-R6-2014-010057 Multiple Division assigned

I should have a bunch of e-mails, most of which are probably deliberative, some word docs, also deliberative, and some PDFs, most of which are probably releasable. Dee Dee and Dwayne's SF FOIA folks should probably do the collection since my stuff is still part of the SF Division's OPA Enforcement Program, but I'll defer to them on that.

Ed Q.

From: Vaughn, Lorena
Sent: Monday, September 15, 2014 4:31 PM
To: Quinones, Edwin; Peycke, Mark; Twine, Dyiann; Barra, Michael; Jackson, Lori; McDonald, Scott; Allen, Jackie; Hardy, Sandra; Welton, Patricia
Cc: Patrick, Dwayne; Ortiz, Diana; Langley, Shirley; Witthoeft, Paul; Smith, Monica; Bradsher, Jamie
Subject: RE: Resending to add RC : FOIA Assignment for EPA-R6-2014-010057 Multiple Division assigned

Thank you. Just let me know what you might have and if you will be giving it to Dee Dee and Dwayne to input in the SF FOIA.

Thank you.

From: Quinones, Edwin

Sent: Monday, September 15, 2014 4:28 PM

To: Vaughn, Lorena; Peycke, Mark; Twine, Dyiann; Barra, Michael; Jackson, Lori; McDonald, Scott; Allen, Jackie; Hardy, Sandra; Welton, Patricia

Cc: Patrick, Dwayne; Ortiz, Diana; Langley, Shirley; Witthoeft, Paul; Smith, Monica; Bradsher, Jamie

Subject: RE: Resending to add RC : FOIA Assignment for EPA-R6-2014-010057 Multiple Division assigned

Hi All,

I have responsive documents related to the CITGO Refinery in Lake Charles. Paul Witthoeft had done the final review of documents for Exemption 5 withholding a few years ago for a FOIA that wanted everything on the CITGO Lake Charles CWA/OPA enforcement case. It is still in litigation, and because of that there are new documents since that FOIA. Beau Smith, who is no longer with us, probably would have been copied on the new docs. I believe Monica Smith, his supervisor, has legal custody of a copy of his hard drive and e-mails. I'm also copying Jamie Bradsher who has taken Beau's place in the OPA Enforcement Program in case she may also have responsive documents.

Ed Q.

X8035

214-535-9661 EPA cell

From: Vaughn, Lorena

Sent: Monday, September 15, 2014 4:05 PM

To: Quinones, Edwin; Peycke, Mark; Twine, Dyiann; Barra, Michael; Jackson, Lori; McDonald, Scott; Allen, Jackie; Hardy, Sandra; Welton, Patricia

Subject: FW: Resending to add RC : FOIA Assignment for EPA-R6-2014-010057 Multiple Division assigned

Please let me know if you need additional time for this FOIA. Also, please provide a no records sheet if you will not have anything.

Thank you.

From: Langley, Shirley

Sent: Friday, September 12, 2014 11:59 AM

To: Adams, Janet; Bradford, Deanna; Patrick, Dwayne; Ortiz, Diana; Vaughn, Lorena

Cc: Langley, Shirley; Lane, Leticia; Nelson, Thomas

Subject: Resending to add RC : FOIA Assignment for EPA-R6-2014-010057 Multiple Division assigned

Please Note: The requester has a fee commitment in the amount of \$150.00. If you know the process will exceed this fee commitment, please contact the requester or notify the RFO.

From: foia@erulemaking.net [<mailto:foia@erulemaking.net>]

Sent: Thursday, September 04, 2014 9:20 AM

To: Langley, Shirley

Subject: FOIA Assignment for EPA-R6-2014-010057

You have been assigned to the FOIA request EPA-R6-2014-010057. Additional details for this request are as follows:

- Assigned By: Shirley Langley
- Request Tracking Number: EPA-R6-2014-010057
- Due Date: 10/02/2014
- Requester: Kathy Spiritoso
- Request Track: Complex
- Short Description: N/A
- Long Description: I am submitting this FOIA request for copies/digital files of compliance related information (Enforcement/Notice of violation files, Consent Decrees/Administrative orders, fines/penalties and spill information for the last 5 years.

The following are a list of the sites/Facilities:

- 1) Citgo Refinery, 1802 Nueces Bay Blvd., Corpus Christi, TX 78407
- 2) Citgo Refinery, 4401 Highway 108, Lake Charles, LA 70601
- 3) Citgo Terminal, Highway 108, Truck Terminal, Lake Charles, LA 70602
- 4) Citgo Terminal, 11001 R.L. Ostos Road, Brownsville, TX 78521
- 5) Citgo Terminal, 1398 Oak Park Avenue, Corpus Christi, TX 78407
- 6) Citgo Terminal, 2505 North Port Ave., Corpus Christi, TX 78401
- 7) Citgo Terminal, 4851 Emil Road, San Antonio, TX 78219
- 8) Citgo Terminal, 1708 N. Ben Jordan Blvd, Victoria, TX 77901
- 9) Lakemont Pipeline (located in Texas & Louisiana)
- 10) Casa Refined Products Pipeline System (located in Texas)
- 11) Sour Lake Crude Pipeline system (located in Texas & Louisiana)

- NOTE:

- 1. Multiple Division assigned on attached new FOIA Request which requires your attention.
- 2. Please forward your responses and cost sheets to RFO : Division due date 09/25/14 and Regional due date 10/02/2014.
- 3. If an extension is needed, please notify us prior to regional due date.

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- Thank you,

Shirley Langley